

HORNCASTLE HISTORY & HERITAGE SOCIETY

Executive Meeting Minutes

	04/07/2025		13:00		Adam Cartwright
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ATTENDEES			
Adam Cartwright, Chairman	Nick Fox, Vice Chairman	Kevin Woodward, Secretary	Helena Burman, Planning
Micheal Heatt, Planning	Jane Wells	Chris Wells	
APOLOGIES			
Mike Martin	Ian Marshman	Mary Silverton, Treasurer	

ITEM	TOPIC	
7.2	<p><u>Approval of Executive Minutes 23/05/2025</u></p> <p>The minutes of the Executive meeting on 23/05/2025 were approved without comment.</p>	
7.3	<p><u>Matters arising from the previous minutes</u></p> <ul style="list-style-type: none"> • Watermill plaque – Ian to give a nudge to the owner to arrange a suitable date hopefully during the summer months. • Thimbleby Road/Hill name update – no reply from ELDC as yet on our Level 2 complaint. • ELDC engagement – AC has emailed the ELDC Councilors for Horncastle and spoken with Cllr Fiona Martin. Meeting hopefully to be arranged. He has also spoken briefly with new LCC Cllr Philip Roberts to explain about the Society and our events programme. • Ghost signs database – Photographs have been taken of candidate signs but no further progress due to time constraints. • Staffing of SJBC Exhibition – All dates have been filled by volunteers, thanks to MS for arranging this and to the members for volunteering. Thank you cards were thought to be a nice gesture to be given to those that volunteered. • Publications update – Design and layout for the railway book is in progress, with a target for publication around the end of this year. Decision on how many more VE 80 books are to be ordered. 30 agreed at £95 cost. “Folklore around Horncastle” book possible reprint – agreed that AC should submit an ‘Expression of Interest’ for funding from the South and East Lincs Councils’ 	<p style="text-align: center;">Action</p> <ul style="list-style-type: none"> • IM • NF • AC • AC • Closed • AC

	<p>StoryTellers Scheme, funded by the Arts Council. It is hoped that this will help with costs including commissioning a professional artist to create appropriate pictures for the book, publicity and possibly other activities linked to the project.</p>	
7.4	<p><u>Correspondence</u></p> <ul style="list-style-type: none"> • A request has been received from the Horncastle branch of the Royal British Legion offering HHHS a stall at their VJ Day event on 15th August, which we have happily accepted. Three committee members have agreed to set it up and man the stall. • Various requests have been received for family history and local history information which have been dealt with by KW. Some WW2 original Austrian identity cards and other ephemera were found in a Horncastle charity shop and handed in to our archive. They are to be sent to a heritage group in Sleaford which is near where the person lived her later life. A WW2 personal war diary was also discovered in some old furniture and handed in to our archive; research showed that it belonged to someone who lived near to Newark. The local history society there are very grateful for the donation and the research carried out. 	
7.5	<p><u>Financial report</u></p> <ul style="list-style-type: none"> • Due to the absence of the Treasurer at the meeting an up to date Society balance was not available. However, the last year's accounts have now been independently reviewed and approved with an excellent report. A big thank you to MS for keeping such thorough accounts. • A discussion was carried out at the last meeting regarding the possible requirement to 'ring fence' some of our funds as a contingency against potentially having to seek alternative premises should the JBS's plans to buy the JBC building not proceed. It had been agreed that this would be a prudent idea, the amount to be 'ring fenced' being held over to this meeting. After discussion it was agreed by those present that the amount to be ring fenced would be £5000. 	
7.6	<p><u>New website update</u></p> <ul style="list-style-type: none"> • The new website is now ready and the old website is to be taken down as soon as possible. The website will be launched in the Newsletter (when signed off by the Committee) and on social media. Attempts to enable PayPal to be linked to the website for online sales have so far proofed fruitless. It may be that we have to get a new PayPal account. 	
7.7	<p><u>Archives update</u></p> <ul style="list-style-type: none"> • The archives continue to receive donations, although the amount has tailed off over the last few months. This has given the archive team a chance to review and rearrange some of our records and artefacts, a process that is likely to take several months to complete. 	

<p>7.8 7.9</p>	<p><u>Planning Report</u></p> <ul style="list-style-type: none"> A proposal was made to create a sub-committee to deal with planning issues and the Society's response to them if deemed to be appropriate. This will ensure that adequate time and consideration is given to this important aspect of the Society's work. It was agreed that a sub-committee should be formed to comprise a minimum of the Chairman, and both planning members of the Executive Committee, along with any other member who is interested. A summary of their work is to be given at each Executive Committee meeting. MH and HB agreed to draw up some Terms of Reference for the sub-committee. MH to provide a copy of the planning report for the minutes. 	
<p>7.10</p>	<p><u>Future Events</u></p> <ul style="list-style-type: none"> Visit to South Ormsby Estate to be arranged. Archives Open Day in January is to be held on Saturday 24th. KW to book the Community Hall. Battle of Winceby Tour by the Battlefields Trust on October 12th 10.30am which will be free. Numbers will be limited to 20 members, but they may be able to accommodate more if required. Initiation of annual HHHS award – one award initially to be decided by the committee. AC to bring a proposal to the next meeting 	<ul style="list-style-type: none"> AC KW NF AC
<p>7.11</p>	<p><u>Any Other Business</u></p> <ul style="list-style-type: none"> There was a discussion on the next blue plaque which will be for Ambrose Langley and placed on the Harpar's Bar building. It was agreed to contact SWFC fan club and Sheffield Wednesday football club for possible donations towards it. The building owner has already agreed to contribute. NF to contact SWFC, KW to contact the fan club. AC showed a draft copy of the first newsletter. Ideas for this and future issues were discussed and agreed. Due to the costs of printing it will be a digital product, distributed by email to members only. Previous editions will be uploaded to the website. It has been proposed by MM that the Executive meetings be moved to Wednesday afternoons. After discussion the only time that all members could attend was on a Friday. If MM can attend on Friday mornings then meetings will be held then, if not the meetings will remain at 1pm on Fridays. New members' Welcome packs – all Committee members personal contact details are to be removed from the packs; the Society email address will be the only contact. AC and HB to work on a refresh of the packs next Wednesday. It was proposed to have a Banner on the Town Bridge advertising the Society. NF to discuss with the Town Council. A walk and talk list to be compiled for 2026 ASAP. AC and KW to review existing scripts and notes. 	<ul style="list-style-type: none"> NF, KW AC MM HB NF KW

	<ul style="list-style-type: none">• NF proposed to drop the price of some of the older publications in stock to help clear them. It was decided this was a good idea for the future which would be reviewed after a few months of websales.	
7.12	<u>Date of Next Meeting</u> Aug 15 th 1pm	
	The meeting adjourned at 3.15pm	